

AMS/FAST CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 17-21

Date Received: September 12, 2017

Title: Updates to AMS Real Estate Forms Page

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Initiator Organization Name / Routing Code: Policy, Planning, and Performance, ALO-200

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Policy and Guidance: (check all that apply)

- ☐ Policy
- ☐ Procurement Guidance
- ☒ Real Estate Guidance
- ☐ Other Guidance
- ☐ Non-AMS Changes

Summary of Change: Due to the development of the Contract Writing Tool (CWT) various Real Estate forms, specifically clause checklists will be accessed via the CWT when creating leases. Due to this change, the Real Estate Forms Page in AMS requires an update to reflect current information informing Reality Specialists, Contract Officers, and users where to locate the forms, as well provide current up to date forms that list availability of the documents. The Real Estate Forms Page include edits to the various forms, titles, add links, and locations of the documents.

Reason for Change: Update Real Estate forms to align with the development of the PRISM Contract Writing Tool. The change also coincides with the procurement clauses.

Development, Review, and Concurrence: Office of the Assistant Chief Counsel for Acquisition and Commercial Law (AGC-500), FAA Corporate Real Estate (ALO-200), Western Logistics Service Area (WLSA), Eastern Logistics Service Area (ELSA), and Central Logistics Service Area (CLSA).

Target Audience: Real Estate Contracting Officers and Reality Specialists

Briefing Planned: Yes.

ASAG Responsibilities: Briefed the ASAG on 9/19/17 . Approved by the ASAG.

Section / Text Location: AMS Real Estate Templates
Located at: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

The redline version must be a comparison with the current published FAST version.

☒ I confirm I used the latest published version to create this change / redline

or

☐ This is new content

Links: http://fast.faa.gov/RPF_Real_Estate_Templates.cfm

Attachments: Real Estate Template Page_Redline Edits.Doc
Clause List for AMS Template Page.doc

Other Files: None.